

Westfield Planning Commission (PC)
Meeting Minutes
Monday, May 8, 2023, 6:00 PM
Westfield Community Center, 59 North Hill Rd., Westfield, VT

1. Call Meeting to Order

In attendance: PC members Brian Dunn, Ellen Fox, Loren Petzoldt, and Pat Sagui
Pat called the meeting to order at 6:20 pm.

2. Additions/Changes to the Agenda

None

3. Approve Minutes

A. April 24, 2023 minutes

Loren motioned to approve the minutes. Ellen seconded the motion, and the minutes were approved.

– Business from Minutes

Members discussed the purpose document for the Bylaw revisions.

4. Zoning Bylaw revisions:

- Miscellaneous reader edits
 - Reviewed the numbering format for the proposed version of the Zoning Bylaw
 - Forest blocks and fragmentation needs to be included in the rationale for the addition of a new Conservation Zoning District
 - Include a list of changes and intent with the Table of Dimensional Standards, and Table of Uses
 - NVDA has a copy of the proposed revisions
 - Waiting on feedback from the Floodplain Manager for Article 10: Flood Hazard Area and River Corridor Protections.
- By-law proposed revisions public engagement
 - Discussion of the flow chart (Ellen did not have a copy to provide) in general terms and the need for the Planning Commission to hold an informational meeting/hearing.
 - Pat will talk with LaDonna about the “Clerk’s Certificate”

5. Sewer hook-up survey next steps - outreach

PC made some suggestions. Pat will edit and get any additions from Tom Brown. We will distribute the survey at recycling and on the town website.

6. Nadeau/Kennison Trust NOD

Approve hearing minutes

Loren made a motion to approve the minutes. Brian seconded. Motion passed unanimously. Planning Commission members signed the Notice of Decision.

7. Other Business

No other business

8. Next Meeting

May 30, 2023 6 pm IF we have feedback from the Floodplain Manager.

9. Adjourn

Loren made a motion to adjourn, Ellen 2nd the motion and the meeting adjourned at 7:50 pm.

Minutes respectfully submitted by Ellen Fox
Planning Commission Meeting Minutes May 8, 2023